

Mandatory stand-up talk

May 2, 2003

Facility Clearance Procedures

Clearance process for facility's to reopen following a public health sanctioned closing

Managers must deliver this stand-up talk to all available employees, beginning immediately and repeating as necessary until all employees have received this message.

Suspected anthrax contamination at some postal facilities has resulted in several facility closures by public health officials pending test results from samplings carried out by first responders.

As a reminder, anthrax interim guidelines clearly state that the reopening of facilities that have been closed by public health officials are to be based on clearance given by the official public health representatives of the jurisdiction in which the closure occurred.

Clearances given by any persons or groups other than public health officials are not be used as a basis for a postal facility to be reopened following an anthrax-related closing.

This policy will ensure the continued safety of employees.