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September 9, 2009



Omar Gonzalez  
Western Region Coordinator  
American Postal Workers Union, AFL-CIO  
500 Airport Blvd., Suite 450  
Burlingame, CA 94010-1940

To:  Pacific Area Local(s)  
 Western Area Local(s)  
 So. West Area Local(s)

Withholding Info  
 Staffing Issue(s)  
 Status Update  
 Grievance Administration  
 Please review, take action  
and reduce issues to writ-  
ing  
 Comments

SUBJECT: Notice of Impacts in Arizona District

Dear Mr. Gonzalez,

Omar M. Gonzalez, Coordinator

This letter is with regard to the workload reductions in the Flagstaff, Arizona Post Office. In order to minimize impact due to the workload reductions we are authorizing the withholding of seven (7) residual vacancies at the same or lower level (Level 6) in surrounding installations within 100 miles of the Flagstaff, Arizona Post Office. These positions include clerk, carrier, mail handler and custodial craft positions.

If you have any questions, please contact Scott Sutton Western Area Labor Relations at 303-313-5449.

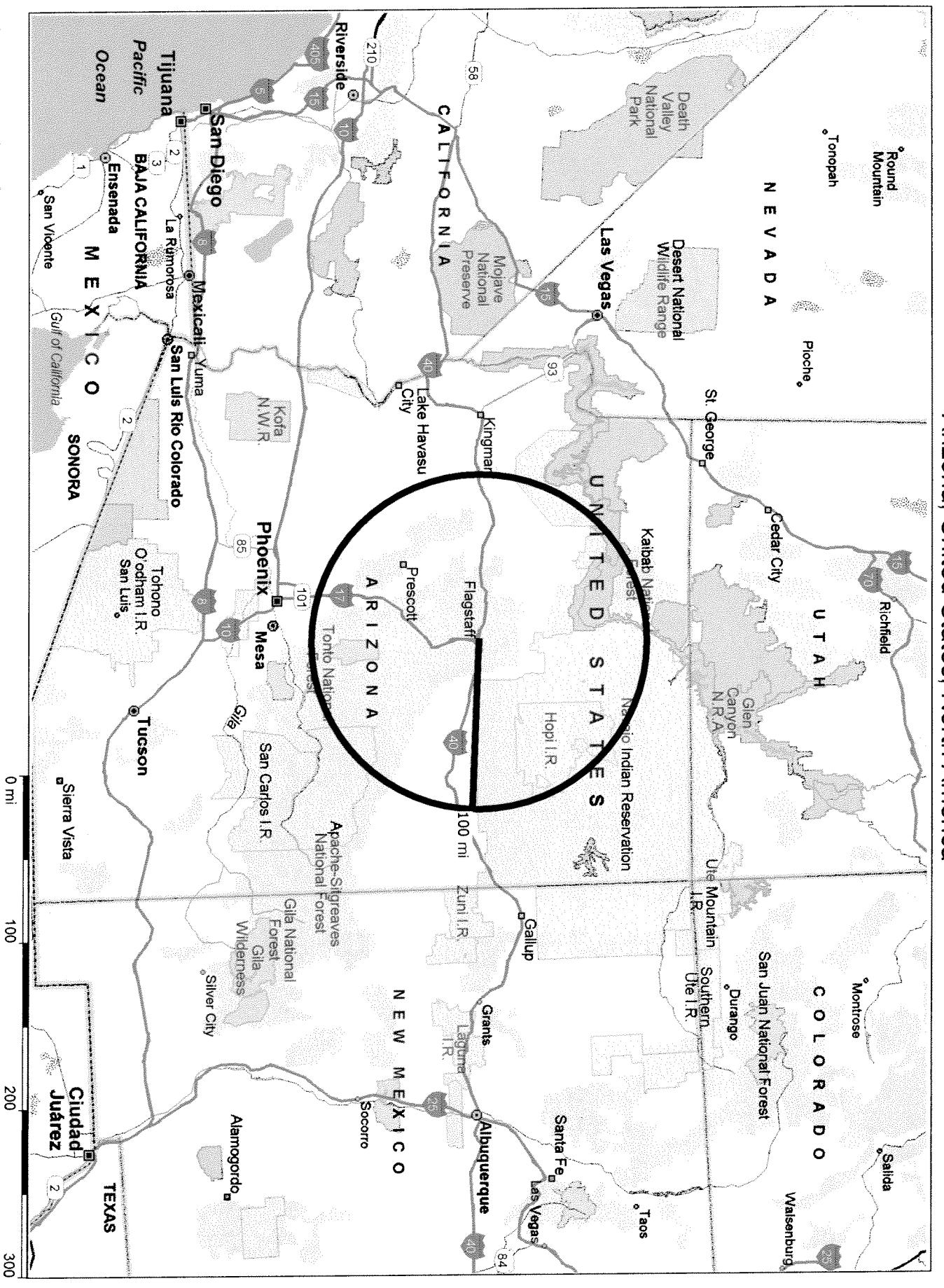
Scott Sutton for  
Valerie E. Martin  
Manager Human Resources  
Western Area

Attachments: Impact Report, Radius Map, Seniority List

Cc: Manager Labor Relations Western Area  
Manager Programs Delivery Support, Western Area  
Manger In-Plant Support Western Area  
District Manager Arizona  
Manager Human Resources Arizona  
Manager Labor Relations Arizona  
NALC Region 4  
NPMHU Regional Director Oakland



# Arizona, United States, North America



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# WorkHour Impact Report

<b>Impacted Bid Cluster</b>	FLAGSTAFF ASSOCIATE OFFICE
<b>Installation Address</b>	
<b>Area Name</b>	WESTERN
<b>Impact Type</b>	Reduction Other Than by Attrition
<b>Date of Impact</b>	03/31/2010
<b>Period (Dates) of Review Performed</b>	08/02/2008 thru 07/31/2009
<b>Report Prepared By</b>	Teresa Stinson
<b>Report Prepared Date</b>	09/08/2009
<b>Reviewed By</b>	Lawrence James
<b>Phone</b>	(602) 225-5400

# WorkHour Impact Report

Craft = CLERK

	A	B	C	D	E	F	G
	Current Average Weekly Hrs	Planned Weekly Hrs	Weekly Hrs Savings	Monthly Savings	Annual Work Hours Savings	Annual FTE Savings	Current FTE Yearly Hr Rate
Total	1504	1180	-324	-1296	-16848	-10	1768

## OverTime Impact

	Current OT Average Weekly Hrs	Current OT Rate	Planned OT per Week from changes	Additional Planned OT per Week	Percent Planned OT per Week	Planned OT Hours per Week	Planned OT Rate
Total	68	4.5%	-44	0		24	2%

# WorkHour Impact Report

## Casuals

a. Current Number of CLERK Casuals on Rolls	0
b. Current Total Non-OverTime CLERK Casuals Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK Casuals Hours per Month	0
d. Number of CLERK Casuals that will have Reduced Hours	0
e. Number of CLERK Casuals that will be Terminated	0
f. Number of CLERK Casuals Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK Casuals	
N/A	

## Part Time Flexible (PTFs)

a. Current Number of CLERK PTFs on Rolls	12
b. Current Total Non-OverTime CLERK PTFs Hours per Month	1616
c. Planned Reduction in Total Non-OverTime CLERK PTFs Hours per Month	-344
d. Number of CLERK PTFs that will have Reduced Hours	11
e. Will there be any CLERK PTFs Excessed from Craft or Installation	YES
If Yes how Many CLERK PTFs	1
f. Provide Narrative Explaining need for Excessing	
1 PTF to be excessed out of craft/installation.	

## Transitional Employees (TEs)

a. Current Number of CLERK TEs on Rolls	0
b. Current Total Non-OverTime CLERK TE Hours per Month	0
c. Planned Reduction in Total Non-OverTime CLERK TE Hours per Month	0
d. Number of CLERK TEs that will have Reduced Hours	0
e. Number of CLERK TEs that will be Terminated	0
f. Number of CLERK TEs Remaining After Impact	0
g. Provide Narrative Justifying need for Remaining CLERK TEs	
N/A	

# WorkHour Impact Report

## Part Time Regular (PTRs)

a. Current Number of CLERK PTRs on Rolls	0
b. Planned Number of CLERK PTR Positions after Impact	0
c. Estimated Number of CLERK PTR Attrition	0
d. Will there be any CLERK PTRs Excessed from Craft or Installation	NO
CLERK PTRs	0
e. Provide Narrative Explaining need for Excessing	
N/A	

## Full Time Regular (FTRs)

a. Current Number of CLERK FTRs on Rolls	32
b. Planned Number of CLERK FTR Positions After Impact	25
c. Estimated Number of CLERK FTR Attrition	0
d. Will there be any CLERK FTRs Excessed from Craft or Installation	YES
If Yes how Many CLERK FTRs	7
e. Provide Narrative Explaining need for Excessing	
7 FTR to be excessed out of craft/installation.	

## WorkHour Impact Report-CLERK

### Preliminary Summary

a. Total Planned Non-OT Reduction per Month for Regulars and PTRs	-952
b. Planned Reduction in Total OT Hours per Month	-176
c. Planned Reduction in Casual Non-OT Hours per Month	0
d. Planned Reduction in PTF Non-OT Hours per Month	-344
e. Planned Reduction in TE Non-OT Hours per Month	0
e. Total Planned Non-OT Hours per Month	4720
f. Total FTE Savings	-10

