

TEMPLATE 14A
VETERAN PREFERENCE ELIGIBLE
60 DAY NOTIFICATION
INVOLUNTARY REASSIGNMENT
WITHIN THE CRAFT OUTSIDE THE INSTALLATION – OR
OUTSIDE THE CRAFT OUTSIDE THE INSTALLATION

Employee Name
Employee ID
Job Title
Installation

SUBJECT: 60 Day Notification- Involuntary Reassignment Within the Craft, Outside the Installation- or Outside the Craft Outside the Installation

This is 60 days advance notification of your involuntary reassignment from (name of current installation) and or craft to another installation in your same craft or another craft to be determined.

You have been identified as a veteran preference eligible and as such have certain legal rights. You will be offered a placement opportunity in your present pay level and rate schedule code. Or, if you are excessed to a withheld residual duty assignment in a different rate schedule code, you will be placed in a withheld residual duty assignment in an equivalent pay level as determined by the Office of Personnel Management. You are not required to select a duty assignment in a lower pay level. You will not be placed involuntarily in a duty assignment in a lower pay level.

We will provide you with additional information as it becomes available.

If you have any questions please contact (name and title and phone number).

PCES Executive or Designee