

## WEBINAR SCHEDULE \* (Updated Sept. 25, 2009)

Date	Day	Time	Title	Duration	Description
10/8/2009	Thursday	10:00 AM	LM-2	1 hr	The LM-2 is the annual financial report required by the Department of Labor for unions that take in over \$250,000 in annual receipts. Learn the essentials about this form so you may complete it properly.
10/13/2009	Tuesday	5:00 PM	LM-4	1.5 hrs	The LM-4 is the annual financial report required by the Department of Labor for unions that take in less than \$10,000 in annual receipts. Learn the essentials about this form so you may complete it properly.
10/15/2009	Thursday	10:00 AM	LM-3	2 hrs	The LM-3 is the annual financial report required by the Department of Labor for unions that take in between \$10,000 and \$250,000 in annual receipts. Learn the essentials about this form so you may complete it properly.
10/20/2009	Tuesday	5:00 PM	LM-3	2 hours	The LM-3 is the annual financial report required by the Department of Labor for unions that take in between \$10,000 and \$250,000 in annual receipts. Learn the essentials about this form so you may complete it properly.
10/22/2009	Thursday	2:30 PM	LM-2	1 hr	The LM-2 is the annual financial report required by the Department of Labor for unions that take in over \$250,000 in annual receipts. Learn the essentials about this form so you may complete it properly.
10/27/2009	Tuesday	10:00 AM	LM-4	1.5 hrs	The LM-4 is the annual financial report required by the Department of Labor for unions that take in less than \$10,000 in annual receipts. Learn the essentials about this form so you may complete it properly.
10/29/2009	Thursday	2:30 PM	IRS Reports	1.5 hrs	This workshop will review the most commonly required IRS reports for locals.

- \*1) APWU has the right to cancel if there are not a sufficient number of participants.
- 2) Copies of the presentation will be available 24 hours after the webinar.
- 3) We suggest that you provide time-off for officers to participate in this training.
- 4) We suggest that you call 10 minutes prior to the start of the webinar to ensure that you're able to connect.