

**2018 Biennial National Convention  
Hotel Information**

The APWU has negotiated special room rates with the Wyndham Grand, Omni William Penn and the Doubletree Downtown. Reservation cutoff dates are listed below for each individual hotel. After these dates, rooms and rates will be based on availability. You must use a credit card when booking online.

You will receive a confirmation of your reservation via e-mail. Questions regarding hotel reservations should be directed to the individual hotels. For each room, a one-night's-stay deposit, plus tax is requested with payment by credit card. Failure to notify the hotel of a change in arrival date will result in cancellation of the reservation and the deposit will be forfeited. Information regarding cancellation and incidental deposits are listed below next to each individual hotel.

Early departures are subject to a penalty, set by the individual hotels. If you do not cancel per the dates listed below or do not arrive on your confirmed arrival date, your full reservation will be cancelled. (Please note that APWU locals and state organizations may pay by check, but must send the full amount to the hotel 30 days prior to arrival.)

**Convention Hotels & Rates**

Hotel Name:	Wyndham Grand Pittsburgh
Address:	600 Commonwealth Place, Pittsburgh, PA 15222
Rate:	\$159.00/night plus tax
Registration Cutoff Date:	July 30, 2018 at 5:00 pm EST
Cancellation Policy:	48 hours prior to arrival
Incidental Deposit Policy*:	TBD (information will be updated upon receipt from hotel)
Link for Online Reservations:	<a href="https://aws.passkey.com/e/49560088">https://aws.passkey.com/e/49560088</a>
Phone Number for Reservations:	(412) 391-4600; reference "American Postal Workers Union"

Hotel Name:	Omni William Penn
Address:	530 William Penn Place, Pittsburgh, PA 15219
Rate:	\$156.00/night plus tax
Registration Cutoff Date:	July 25, 2018
Cancellation Policy:	48 hours prior to arrival
Incidental Deposit Policy*:	\$50/day (credit/debit cards or cash)
Link for Online Reservations:	<a href="https://www.omnihotels.com/hotels/pittsburgh-william-penn/meetings/apwu-2018-biennial-national-convention">https://www.omnihotels.com/hotels/pittsburgh-william-penn/meetings/apwu-2018-biennial-national-convention</a>
Phone Number for Reservations:	(800) 843-6664; reference "APWU 2018 Biennial National Convention"

- \*If via cash, the hotel will put a "No-Post" (restricted) status on the guests' room so they can closely monitor and approve any room charges (i.e. room service or restaurants) at the time of transaction. The \$50/day will be required to pay upon check in.
- \*If a debit card is provided, that card is charged outright \$50/day (for the length of the reservation) at the time of check-in. Any credit balance that remains at check-out will be refunded to the card, which can take up to 48 hours.
- \*If a credit card is provided, that card is pre-authorized \$50/day at the time of check-in. This authorization will show up as a "pending" transaction in the cardholder's account, and will either be released or replaced with an actual charge upon check-out.

Hotel Name:	DoubleTree Downtown
Address:	1 Bigelow Square, Pittsburgh, PA 15219
Rate:	\$150.00/night plus tax
Registration Cutoff Date:	July 30, 2018
Cancellation Policy:	48 hours prior to arrival
Incidental Deposit Policy*:	\$50/day (credit/debit cards) or \$75/day (cash)
Link for Online Reservations:	<a href="http://doubletree.hilton.com/en/dt/groups/personalized/P/PITDTRDT-APW-20180814/index.jhtml?WT.mc_id=POG">http://doubletree.hilton.com/en/dt/groups/personalized/P/PITDTRDT-APW-20180814/index.jhtml?WT.mc_id=POG</a>
Phone Number for Reservations:	(800) 737-8054; reference "APW"

- \*If via cash, guests will not be able to make charges to their rooms. The \$75/day is required to be paid upon check in.
- \*If a credit or debit card is provided, that card is pre-authorized \$50/day at the time of check-in. This authorization will show up as a "pending" transaction in the cardholder's account, and will either be released or replaced with an actual charge upon check-out. Funds will be released with 48 hours to 7 business days after check out or replaced with an actual charge upon check-out.