

SUSPICIOUS MAIL

If you see a suspicious letter or package:

- Stop. Don't handle it.
- **Isolate it immediately.**
- Don't open, smell, or taste it.
- Notify a supervisor.
- Wash your hands with soap and water.
- Activate your emergency plan.

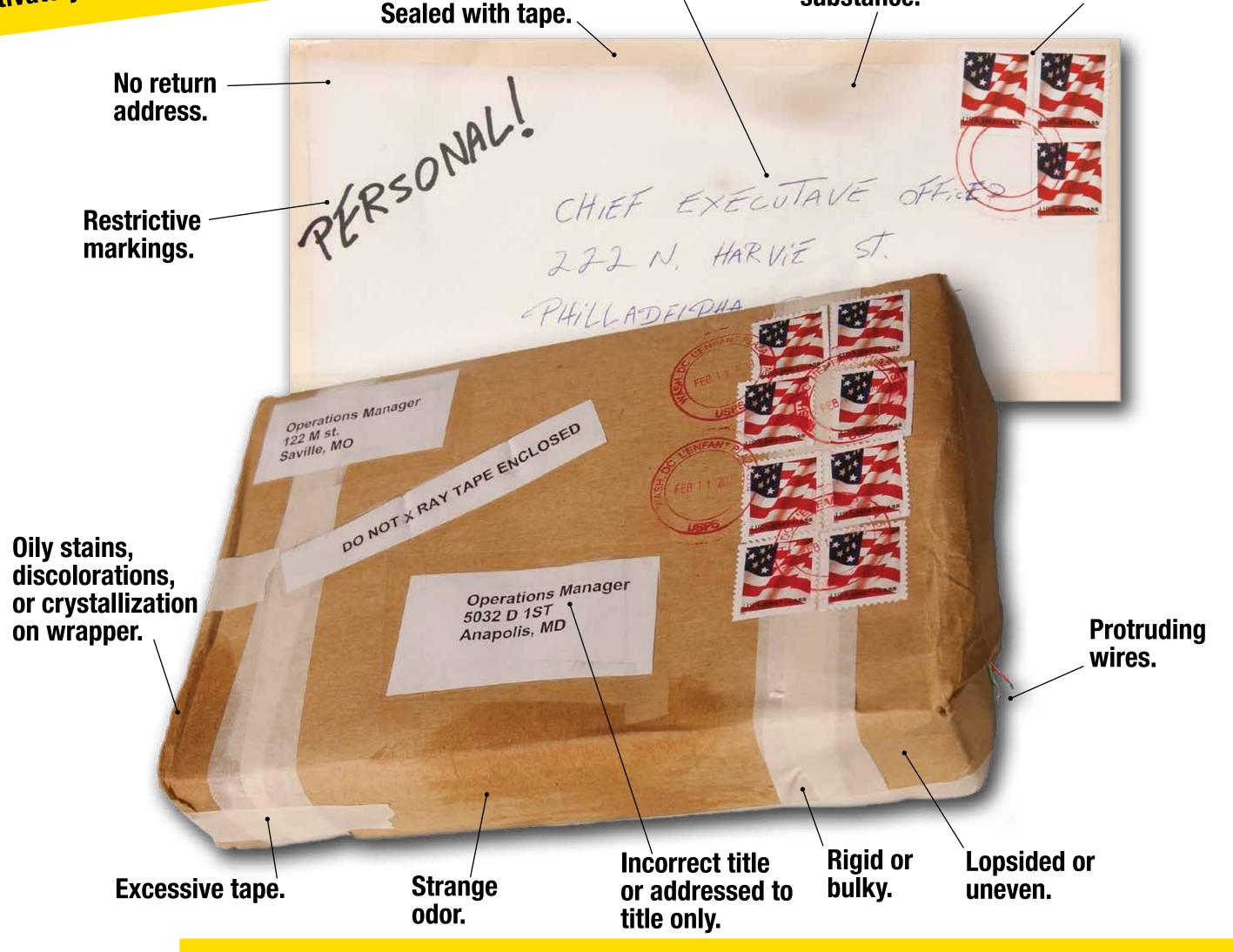
Protect yourself, your customers, and our workplace.

Misspelled words.

Badly typed or written.

Unknown powder or suspicious substance.

Possibly mailed from a foreign country. **Excessive postage.**



Contact the U.S. Postal Inspection **Service at** 877-876-2455 and request assistance.

In an emergency situation — such as smoke, fumes, vapors, or anyone exhibiting medical symptoms:

- **■** Evacuate the area and notify a supervisor, who will activate the Emergency Action Plan and notify the Inspection Service.
- **■** Follow the instructions of emergency responders.
- Make the notifications indicated in your local emergency action plans.