



November 8, 2011

Mr. Cliff Guffey  
President  
American Postal Workers  
Union (APWU), AFL-CIO  
1300 L Street, NW  
Washington, DC 20005-4128

**Certified Mail Tracking Number:  
7010 3090 0001 2044 8553**

Fax: (202) 842-4297

Dear Cliff,

This is to inform you of the Postal Service's decision to consolidate originating and destinating mail processing operations at the following Western Area location:

- Yakima, Washington Customer Service Mail Processing Center (CSMPC) into the Pasco, Washington Processing & Distribution Facility (P&DF)

After review, it was decided that this consolidation is in the best interest of the Postal Service. Implementation of this AMP is expected to be completed by July, 2012. Enclosed, per your request, is a copy of the completed study.

The Postal Service must continually look to improve productivity and increase efficiency while maintaining excellent service. The decline in mail volume and revenues due to the economic downturn has only heightened the need for such improvements. These consolidations will allow us to accomplish this goal by making better use of excess space, staffing, and equipment, and to process mail more efficiently.

We have redacted information from the study in accordance with our standard practice. We have also redacted mailer names, companies, and titles that were notified of the study. The mailer names, companies, and titles do not appear to be relevant to the Union's representational responsibilities. Volume numbers associated with service standard changes have also been redacted. This data is commercially sensitive and could be advantageous to our competitors. In order to protect market share, the Postal Service must protect the confidentiality of this information.

It is projected that this consolidation will result in significant savings for the Postal Service. Some affected career employees may be reassigned to other vacant positions. Reassignments will be made in accordance with the collective bargaining agreement.

If you have questions, or need additional information, please contact Rickey Dean at (202) 268-7412.

Sincerely,

Patrick M. Devine  
A/Manager  
Contract Administration (APWU)

Enclosure

NOV 17 2011

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest MODS/BPI Office  
Facility Name & Type: Yakima CSMPC  
Street Address: 205 W Washington Ave  
City: Yakima  
State: WA  
5D Facility ZIP Code: 98903  
District: Seattle  
Area: WA  
Finance Number: [REDACTED]  
Current 3D ZIP Code(s): 989  
Miles to Gaining Facility: 81.3  
EXFC office: Yes  
Plant Manager: Douglas P Stephens  
Senior Plant Manager: Donald E Jacobus  
District Manager: Katherine S Nash  
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Pasco P&DF  
Street Address: 3500 W Court St  
City: Pasco  
State: WA  
5D Facility ZIP Code: 99301  
District: Seattle  
Area: WA  
Finance Number: [REDACTED]  
Current 3D ZIP Code(s): 993  
EXFC office: Yes  
Plant Manager: Stacey D Jasmer  
Senior Plant Manager: Donald E Jacobus  
District Manager: Katherine S Nash

3. Background Information

Start of Study: 04/22/11  
Date Range of Data: Apr-01-2010 : Mar-31-2011  
Processing Days per Year: 310  
Bargaining Unit Hours per Year: 1,742  
EAS Hours per Year: 1,819

Date of HQ memo, DAR Factors/Cost of Borrowing/  
Facility Start-up Costs Update **New**

May 7, 2010

Date & Time this workbook was last saved:

8/19/2011 13:29

4. Other Information

Area Vice President: Sylvester Black  
Vice President, Network Operations: David E Williams  
Area AMP Coordinator: Joel Greene  
HQ AMP Coordinator: Todd Katkow

rev 09/13/2010

## Approval Signatures

**Losing Facility Name and Type:** Yakima CSMPC  
**Street Address:** 205 W Washington Ave  
**City:** Yakima  
**State:** WA  
**Facility ZIP Code:** 98902  
**Finance Number:** [REDACTED]  
**Current 3D ZIP Code(s):** 989  
**Type of Distribution to Consolidate:** Orig & Dest


**Gaining Facility Name and Type:** Pasco P&DF  
**Street Address:** 3500 W Court St  
**City:** Pasco  
**State:** WA  
**Facility ZIP Code:** 99301  
**Finance Number:** [REDACTED]  
**Current 3D ZIP Code(s):** 993

**ACKNOWLEDGEMENT OF ACCOUNTABILITY** - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**LOSING FACILITY:**

**Postmaster or Plant Manager:**  
 Douglas P Stephens  16 AUG 2011  
Printed Name Signature Date

**Senior Plant Manager:**  
 Donald E Jacobus  8-18-11  
Printed Name Signature Date

**District Manager:**  
 Katherine S Nash  8/18/11  
Printed Name Signature Date

**GAINING FACILITY:**

**Plant Manager:**  
 Stacey D Jasmer  8/16/2011  
Printed Name Signature Date

**Senior Plant Manager:**  
 Donald E Jacobus  8-18-11  
Printed Name Signature Date

**District Manager:**  
 Katherine S Nash  8/18/11  
Printed Name Signature Date

**AREA OFFICE:**

**Area Vice President:**  
 Sylvester Black  8/25/11  
Printed Name Signature Date

**Implementation Date:** \_\_\_\_\_

**HEADQUARTERS:**

Approved:  Disapproved:

**Vice President, Network Operations:**  
 David E Williams  10/28/11  
Printed Name Signature Date

**Comments:** \_\_\_\_\_

# Executive Summary

Last Saved: August 19, 2011

**Losing Facility Name and Type:** Yakima CSMPC

**Street Address:** 205 W Washington Ave

**City, State:** Yakima, WA

**Current 3D ZIP Code(s):** 989

**Type of Distribution to Consolidate:** Orig & Dest

**Miles to Gaining Facility:** 81.3

**Gaining Facility Name and Type:** Pasco P&DF

**Current 3D ZIP Code(s):** 993

## Summary of AMP Worksheets

### Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$491,165</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>(\$114)</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$261,068</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$232,779</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$456,058</u>	from Maintenance
Space Savings =	<u>(\$145,864)</u>	from Space Evaluation and Other Costs
<b>Total Annual Savings =</b>	<b><u>\$1,295,093</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$1,183,259</u></b>	from Space Evaluation and Other Costs
<b>Total First Year Savings =</b>	<b><u>\$111,834</u></b>	

### Staffing Positions

Craft Position Loss =	<u>17</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>1</u>	from Staffing - PCES/EAS

### Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>382,679</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>518,460</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>N/A</u>	(= Total TPH / Operating Days)

### Service

#### Service Standard Impacts by ADV

First-Class Mail®  
Priority Mail®  
Package Services  
Periodicals  
Standard Mail

UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
ADV	ADV	ADV	%
			100.0%
			98.2%
			100.0%
			N/A*
			N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

# Summary Narrative

Last Saved: August 19, 2011

**Losing Facility Name and Type:** Yakima CSMPC

**Current 3D ZIP Code(s):** 989

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Pasco P&DF

**Current 3D ZIP Code(s):** 993

## Background

Seattle In-Plant Support has completed an Area Mail Processing (AMP) study to determine the feasibility of relocating originating and destinating mail processing and distribution operations from the Yakima, WA MPO to the Pasco, WA P&DF. The AMP would move all mail processing Function 1 operations for the 989 ZIP Codes to be integrated with Pasco's mail processing operations.

Currently, Yakima MPO is a USPS owned facility and the entire building occupies 81,323 SF. The building contains a Function 1 Mail Processing unit, Business Mail Entry Unit, Yakima Administrative offices (including the Yakima Postmaster), Customer Service Window Operation and Customer Service Delivery Unit. The Delivery Unit consists of 15 Rural and 61 City carriers. Yakima MPO processes all outgoing and incoming mail for the 989 ZIP areas. Pasco is located approximately 81 miles southeast of Yakima MPO via Interstate 82. Yakima services Associate offices as far north as 91 miles.

The Pasco P&DF is a USPS owned facility and the entire building occupies 110,700 SF. The building houses a Function 1 Mail Processing Unit, a Business Mail Entry Unit, a Customer Service Window Operation and Customer Service Delivery Unit. The Delivery Unit consists of 49 City Carriers, 29 Rural Routes and 2 HCR.

Yakima's annual total TPH volume based on MODS data is 361.2 million pieces. Of the total TPH volume, 24.2 million pieces are Outgoing, and 176.1 million pieces are Incoming Secondary. All Function 1 TPH volume currently processed at the Yakima MPO will be processed at the Pasco P&DF.

## Financial Summary

The data contained in the AMP model was from April 1, 2010 to March 31, 2011.

Total First Year Savings:	\$111,834
Total Annual Savings:	\$1,295,093

The AMP will require leasing a new 11,828 SF building to house 60 carriers displaced from Pasco P&DF due to additional MPE at Pasco P&DF. The annual cost for the building will be \$94,624 plus \$51,240 for 120 parking spaces. There would be a one time cost to Postalize the building of \$754,034. These estimated costs were provided by Western Area FSO.

## Customer & Service Impacts

The existing admin offices, carrier facility, retail counter and BMEU located within the Yakima MPO will not be affected. The collection mail profile for the Yakima City collection boxes will be adjusted 60 minutes earlier to ensure arrival by 1700 at the Yakima MPO.

Pasco P&DF currently has a carrier unit within the mail processing floor. This unit would have to be relocated to another location to free up the workroom floor space to install the additional MPE.

rev 06/10/2009

## Summary Narrative *(continued)*

There would be a total of 4 overnight (605 pieces) and 22 two and three day (1095 pieces) upgrades to First Class Mail service.

Priority Mail would have 32 (27 pieces) service upgrades and 171 service downgrades (129 pieces).

The Yakima City collector routes (blue box only) will change to 60 minutes earlier. The collections boxes in front of the Yakima Main Office (205 W Washington) will not change and the last collection will remain at 1900.

### Transportation

Transportation route changes for this AMP can be seen on Attachment 1 of this document.

#### **Collection box times**

The Yakima City collector routes (blue box only) will change to 60 minutes earlier. The collections boxes in front of the Yakima Main Office (205 W Washington) will not change and the last collection will remain at 1900.

#### **Dispatch to AO**

The Dispatch of Value to the Customer Service Units will not change from their existing times (based on a 0330 departure time from Pasco). The DOV will now contain all letters, flats and parcels.

The transportation changes will result in a savings of \$232,779.

### Employee Impacts

As a result of this AMP, Yakima, the losing site, will lose all Function 1 operations. This would reduce their compliment by 28 mail processing clerks, 2 mailhandler and 13 maintenance personnel. 3 Mailhandlers would remain at Yakima to handle the unloading and loading of trucks on Tour 1 and 3.

Pasco, the gaining site, will increase staffing by 17 mail processing clerks, 4 mailhandlers to give 6 day coverage of the additional MPE and 5 maintenance personnel. In addition, Pasco will increase by 2 Supervisor of Distribution Operations (SDO), however, 1 is filling an existing vacant SDO position and the other is a new SDO position.

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

Management and Craft Staffing Impacts							
	Yakima			Pasco			Net Diff
	Current On-Rolls	Proposed	Diff	Current On-Rolls	Proposed	Diff	
Craft <sup>1</sup>	68	25	(43)	66	92	26	(17)
Management	3	-	(3)	1	3	2	(1)

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals

## Summary Narrative *(continued)*

Mail Processing Management to Craft Ratio				
Management to Craft <sup>2</sup> Ratios	Current		Proposed	
	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)
Yakima MPO	1 : 17	1 : 17	#DIV/0!	#DIV/0!
Pasco PDF	1 : 44	1 : 44	1 : 22	1 : 22

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals  
<sup>2</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

**Equipment Relocation and Maintenance Impacts**

Because of the additional mail volume from Yakima, we would need to install additional equipment in Pasco to enhance the processing of the volume.

One additional AFCS will be added, for a total of two AFCS machines at Pasco. This would provide us with larger processing capacity to process the mail arriving from Yakima. The approximate cost of relocating one AFCS would be \$70,268. There will be an additional cost for a new feed system (\$190,000) to feed both AFCS machines. The additional AFCS would have to come from Western Area Excess Inventory since Yakima only has Marks.

Add one AFSM to allow timely processing of the flat mail. The relocation cost would be \$62,037. The AFSM100 would have to come from Western Area Excess Inventory since Yakima and Pasco only have UFSM1000 machines. The AFSM would replace the existing UFSM1000 at Pasco P&DF.

Add one DIOSS and three DBCS machines to process the additional outgoing mail and DPS zones for Yakima. Relocation costs for these machines would be \$31,920 (\$7,980 per machine). These machines could be relocated from Yakima. There would be one excess DBCS/OSS at Yakima, as a result of the AMP, which could be relocated to another office.

Site preparation for the AFCS, AFSM100, DIOSS and the three DBCS machines would be \$75,000 and the relocation costs for all of the machines will be \$164,225.

**Space Impacts**

If the AMP study is approved, approximately 21,000 SF would be vacant because of the removal of the Function 1 operations. The space will be used for a more efficient layout of the remaining operations for enhanced mail flow and supervision. Any excess space from this effort will be identified to FSO/Asset Management for determination of suitability for disposal.

# Summary Narrative *(continued)*

## Transportation Changes Yakima to Pasco

Route	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual	Proposed Annual	Proposed Cost per	COST SAVINGS	Comments
99310	102,394.60	\$ 165,879.25	\$ 1.620				(\$48,639.40)	Eliminate stop at Yakima trips 1 and 2
980L7/2	108791.83	\$ 172,979.01	\$ 1.590				(\$33,052.68)	Eliminate Yakima stop on trip 2
980L7/15&16	172251.9	\$ 273,880.52	\$ 1.590				(\$4,413.68)	Eliminate stop at Yakima, change departure time in Seattle to 2030 to meet CT
980L7/13 &14	118588.54	\$ 188,555.78	\$ 1.590				(\$4,413.68)	Eliminate stop in Yakima
980L7/17&18	97427.38	\$ 154,909.53	\$ 1.590				(\$154,909.53)	Eliminate trips 17 and 18, they were used to transport AADC & ADC mail to Yakima. This will now move on trip 15 and 16 to Pasco.
980L7/25 &26	16238.42	\$ 25,819.09	\$ 1.590				(\$25,819.09)	Eliminate trips 25 and 26, AMP being changed to Spokane on Saturday
981U0/811	60404.4	\$ 105,103.66	\$ 1.7400				(\$4,472.50)	Eliminate stop at Yakima
981U0/817&818	112935.3	\$ 196,507.42	\$ 1.7400				(\$196,507.42)	Eliminate trips 817 and 818, this moved mail to and from the NDC to Yakima, mail will now go to Pasco on existing transportation.
99041/113&114	136344.95	\$ 276,780.25	\$ 2.0300				(\$116,519.06)	Change destination to Pasco and frequency from K to K6
New	0	\$ -	\$ 2.0300				\$40,654.16	New round trip to AMP Yakima to Spokane on Saturdays
New	0	\$ -	\$ 2.0300				\$83,307.69	New trip to move collection mail from Yakima to Pasco, and return with finalized product.
98933	37095.8	\$ 61,208.07	\$ 1.6500				\$124,716.24	Change originating terminal from Yakima to Pasco
98910	57280.2	\$ 122,006.83	\$ 2.1300				\$61,842.63	Change originating terminal from Yakima to Pasco
989A0	53128.2	\$ 103,599.99	\$ 1.9500				\$45,446.90	Change originating terminal from Yakima to Pasco
							(\$232,779.43)	

Total Transportation Savings = \$232,779.43; this cost does include fuel.

Attachment 1



# 24 Hour Clock

Last Saved: August 19, 2011

Losing Facility Name and Type: Yakima CSMPC

Current 3D ZIP Code(s): 989

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Pasco P&DF

Current 3D ZIP Code(s): 993

24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%
Weekly Trends Beginning Day			Facility	Cancelled by 2000 Data Source = EDW/MCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDW/MCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES
		%									
20-Nov	SAT	11/20	PASCO P&DF	91.2%	93.1%	100.0%		#VALUE!	100.0%		76.2%
27-Nov	SAT	11/27	PASCO P&DF	85.5%	93.8%	100.0%		#VALUE!	100.0%		
4-Dec	SAT	12/4	PASCO P&DF		90.1%	97.4%		#VALUE!	100.0%		79.2%
11-Dec	SAT	12/11	PASCO P&DF	97.2%	89.5%	100.0%		#VALUE!	100.0%	89.4%	79.6%
18-Dec	SAT	12/18	PASCO P&DF		86.8%	100.0%		#VALUE!	100.0%	85.5%	
25-Dec	SAT	12/25	PASCO P&DF	76.5%	99.8%	100.0%		#VALUE!	100.0%	86.4%	
1-Jan	SAT	1/1	PASCO P&DF	65.7%	92.5%	100.0%		#VALUE!	100.0%		
8-Jan	SAT	1/8	PASCO P&DF		98.6%	100.0%		#VALUE!	100.0%		75.0%
15-Jan	SAT	1/15	PASCO P&DF	75.6%	99.8%	99.3%		#VALUE!	100.0%		
22-Jan	SAT	1/22	PASCO P&DF	75.0%	100.0%	100.0%		#VALUE!	100.0%		77.1%
29-Jan	SAT	1/29	PASCO P&DF	84.7%	98.1%	100.0%		#VALUE!	100.0%	85.3%	85.4%
5-Feb	SAT	2/5	PASCO P&DF	85.6%	99.4%	100.0%		#VALUE!	100.0%		83.3%
12-Feb	SAT	2/12	PASCO P&DF	78.8%	100.0%	100.0%		#VALUE!	100.0%	87.2%	85.0%
19-Feb	SAT	2/19	PASCO P&DF	85.4%	100.0%	100.0%		#VALUE!	100.0%	90.9%	90.0%
26-Feb	SAT	2/26	PASCO P&DF	86.4%	99.6%	100.0%		#VALUE!	100.0%	85.2%	77.6%
5-Mar	SAT	3/5	PASCO P&DF	92.2%	100.0%	100.0%		#VALUE!	100.0%	92.7%	91.4%
12-Mar	SAT	3/12	PASCO P&DF	77.2%	100.0%	100.0%		#VALUE!	100.0%	93.6%	89.7%
19-Mar	SAT	3/19	PASCO P&DF	75.9%	100.0%	100.0%		#VALUE!	100.0%	93.4%	91.1%
26-Mar	SAT	3/26	PASCO P&DF	85.2%	98.6%	100.0%		#VALUE!	100.0%	90.5%	88.9%
2-Apr	SAT	4/2	PASCO P&DF	85.0%	100.0%	100.0%		#VALUE!	100.0%	88.1%	89.6%
9-Apr	SAT	4/9	PASCO P&DF	85.7%	98.9%	100.0%		#VALUE!	100.0%	91.1%	81.3%

No 24-hour clock info for Yakima

rev 04/2/2008

# MAP

Last Saved: August 19, 2011

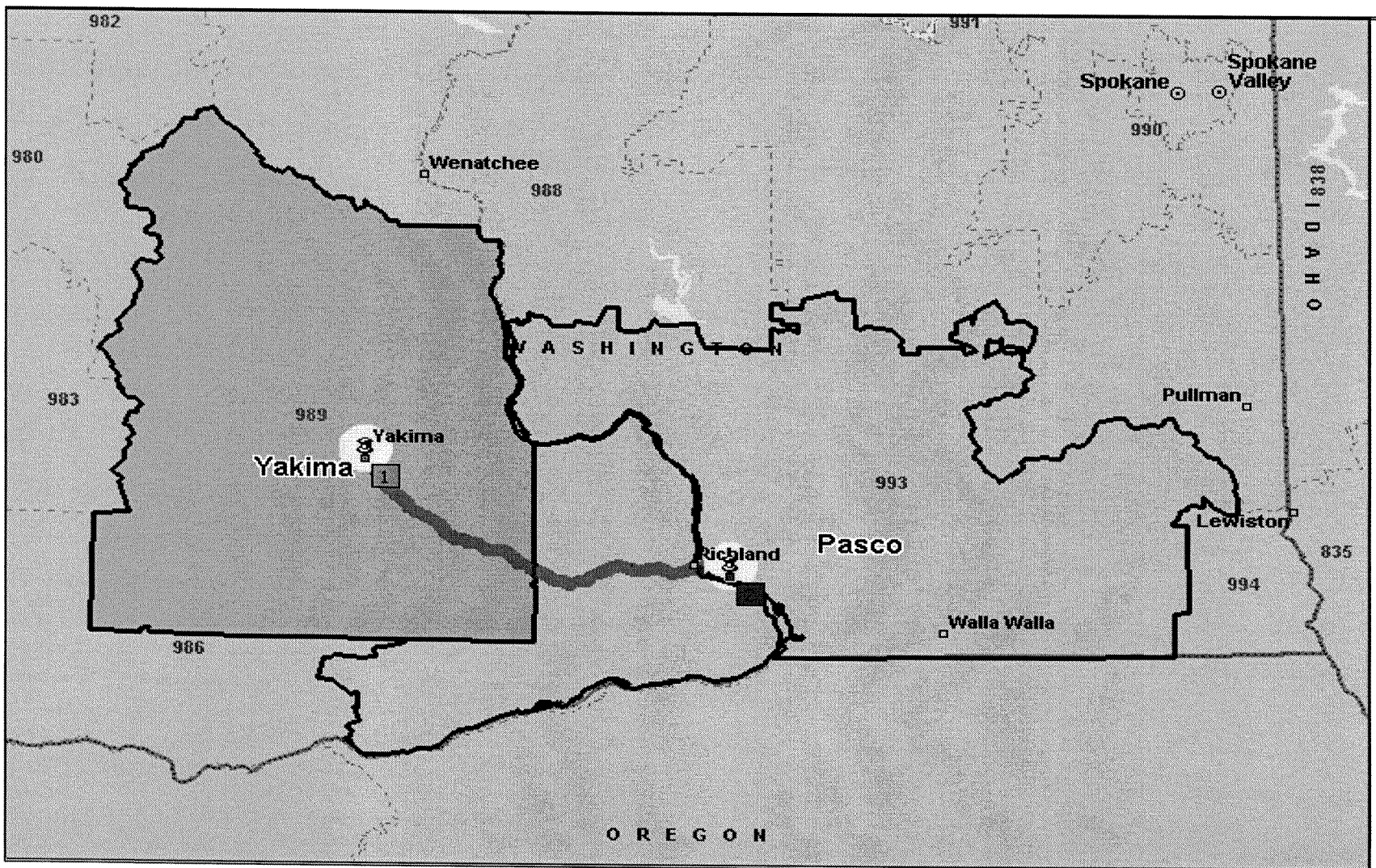
**Losing Facility Name and Type:** Yakima CSMPC

**Current 3D ZIP Code(s):** 989

**Miles to Gaining Facility:** 81.3

**Gaining Facility Name and Type:** Pasco P&DF

**Current 3D ZIP Code(s):** 993



rev 03/20/2008

# Service Standard Impacts

Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC

Losing Facility 3D ZIP Code(s): 989

Gaining Facility 3D ZIP Code(s): 993

Based on report prepared by Network Integration Support dated: 5/2/2011

<b>Service Standard Changes - Average Daily Volume</b> (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE		0.4%		0.3%		0.3%		0.4%		0.0%		0.0%		0.9%		0.4%
DOWNGRADE		0.0%		0.0%		0.0%		1.9%		0.0%		0.0%		0.0%		0.0%
TOTAL		0.4%		0.3%		0.3%		2.2%		0.0%		0.0%		0.9%		0.4%
NET UP+NO CHNG		0.4%		0.3%		0.3%		-1.5%		0.0%		0.0%		0.9%		0.3%
VOLUME TOTA																

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

<b>Service Standard Changes - Pairs</b>																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE	4	12.5%	22	0.6%	26	0.7%	32	0.9%	38	1.0%	2	0.1%	2	0.1%	100	0.5%
DOWNGRADE	0	0.0%	0	0.0%	0	0.0%	171	4.6%	12	0.3%	7	0.2%	0	0.0%	190	1.0%
TOTAL	4	12.5%	22	0.6%	26	0.7%	203	5.5%	50	1.4%	9	0.2%	2	0.1%	290	1.6%
NET	4	12.5%	22	0.6%	26	0.7%	(139)	-3.8%	26	0.7%	(5)	-0.1%	2	0.1%	(90)	-0.5%

rev 10/16/2009

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: August 19, 2011

Stakeholder Notification Page 1

Losing Facility: Yakima CSMPC

AMP Event: Start of Study

## Employees

Stand-up Talk

(Method)

04/29/2011

Date

Newsbreak

(Method)

04/29/2011

Date

## Employee Organizations

President, APWU

(Title/Union)

04/29/2011

Date

President, NPMHU

(Title/Union)

04/29/2011

Date

Western Regional Coord., APWU

(Title/Union)

04/29/2011

Date

National Business Agent, NALC

(Title/Union)

04/29/2011

Date

Western Regional Director, NPMHU

(Title/Union)

04/29/2011

Date

Executive Committeeman, NRLCA

(Title/Union)

04/29/2011

Date

NAPUS Chapter President, WA

(Title/Union)

04/29/2011

Date

Western Area Coord, League of Postmasters

(Title/Union)

04/29/2011

Date

Area Vice President, NAPS

(Title/Union)

04/29/2011

Date

State Steward/WA RLCA

(Title/Union)

04/29/2011

Date

WA State President/Nat'l League of PM

(Title/Union)

04/29/2011

Date

President/NALC Branch 852

(Title/Union)

04/29/2011

Date

President/APWU Branch 763

(Title/Union)

04/29/2011

Date

President/NPMHU Local 316

(Title/Union)

04/29/2011

Date

President/NAPS Branch 253

(Title/Union)

04/29/2011

Date

## Government Officials

United States Senate

(Title/Office)

04/29/2011

Date

United States Senate

(Title/Office)

04/29/2011

Date

U.S. House of Representatives

(Title/Office)

04/29/2011

Date

Senator/14th Legislative District/Olympia WA

(Title/Office)

04/29/2011

Date

Representative/14th Legislative District/Olym

(Title/Office)

04/29/2011

Date

Representative/14th Legislative District/Olym

(Title/Office)

04/29/2011

Date

rev 07/16/2008

# Stakeholders Notification (continued)

(WorkBook Tab Notification - 1)

Stakeholder Notification Page 2

Losing Facility: Yakima CSMPC

AMP Event: Start of Study

## Media

Yakima Herald-Republic

(Company Name)

04/29/2011

Date

KAPP-TV

(Company Name)

04/29/2011

Date

KEPR-TV

(Company Name)

04/29/2011

Date

KIMA-TV

(Company Name)

04/29/2011

Date

KNDO-TV

(Company Name)

04/29/2011

Date

## Local Mailers

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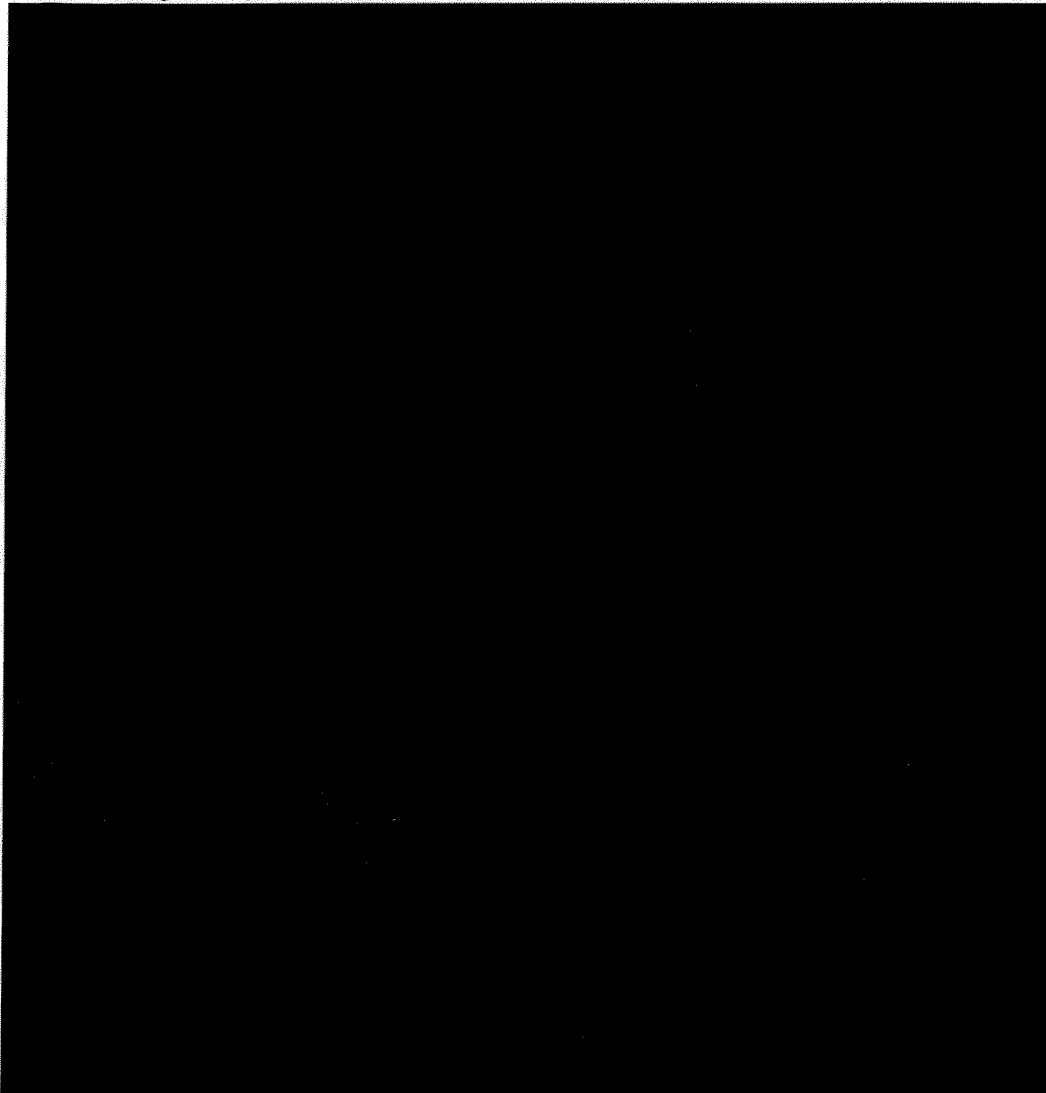
# Stakeholders Notification (continued)

(WorkBook Tab Notification - 1)

**Losing Facility:** Yakima CSMPC

Stakeholder Notification Page 3

**AMP Event:** Start of Study



04/29/2011  
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**Workhour Costs - Current**

Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC

Gaining Facility: Pasco P&DF

Date Range of Data: 04/01/10 << : >> 03/31/11

**Losing Current Workhour Rate by LDC**

LDC	Function 1	LDC	Function 4
11	\$45.29	41	\$0.00
12	\$35.47	42	\$34.86
13	\$0.00	43	\$38.98
14	\$42.90	44	\$35.12
15	\$36.48	45	\$46.98
16	\$0.00	46	\$0.00
17	\$40.46	47	\$0.00
18	\$34.63	48	\$46.03

**Gaining Current Workhour Rate by LDC**

LDC	Function 1	LDC	Function 4
11	\$43.27	41	\$0.00
12	\$39.51	42	\$34.56
13	\$40.66	43	\$0.00
14	\$39.43	44	\$0.00
15	\$0.00	45	\$0.00
16	\$0.00	46	\$0.00
17	\$40.43	47	\$0.00
18	\$40.34	48	\$0.00

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP	(4) Current Annual TPH or	(5) Current Annual	(6) Current Productivity	(7) Current Annual Workhour Costs
002	100.0%					\$97
010	100.0%					\$202
011	100.0%					\$54,757
013	100.0%					\$81
017	100.0%					\$125,651
018	100.0%					\$42,864
019	100.0%					\$10,505
020	100.0%					\$23,211
021	100.0%					\$0
022	100.0%					\$0
030	100.0%					\$43,268
035	100.0%					\$207,151
040	100.0%					\$605
044	100.0%					\$58,721
050	100.0%					\$39,389
060	100.0%					\$18,148
074	100.0%					\$43,761
100	100.0%					\$66,113
120	100.0%					\$42,136
130	100.0%					\$105,438
160	100.0%					\$80,984

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP	(11) Current Annual TPH or	(12) Current Annual	(13) Current Productivity	(14) Current Annual Workhour Costs
002						\$19,313
010						\$20,243
015						\$48,713
015dup						
017						\$60,227
018						\$31,082
019						\$137
020						\$716
021						\$0
022						\$0
030						\$47,011
035						\$137,301
040						\$7,965
044						\$48,143
321						\$118,671
060						\$30,213
074						\$60,099
100						\$38,695
121						\$88,827
130						\$0
160						\$0

Losing Facility: Yakima CSMPC

Gaining Facility: Pasco P&DF

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
002	0	0	0	No Calc	\$0
010	0	0	0	No Calc	\$0
011	0	0	0	No Calc	\$0
013	0	0	0	No Calc	\$0
017	0	0	0	No Calc	\$0
018	0	0	0	No Calc	\$0
019	0	0	0	No Calc	\$0
020	0	0	0	No Calc	\$0
021	0	0	0	No Calc	\$0
022	0	0	0	No Calc	\$0
030	0	0	0	No Calc	\$0
035	0	0	0	No Calc	\$0
040	0	0	0	No Calc	\$0
044	0	0	0	No Calc	\$0
050	0	0	0	No Calc	\$0
060	0	0	0	No Calc	\$0
074	0	0	0	No Calc	\$0
100	0	0	0	No Calc	\$0
120	0	0	0	No Calc	\$0
130	0	0	0	No Calc	\$0
160	0	0	0	No Calc	\$0

(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or	(10) Proposed Annual	(11) Proposed Productivity	(12) Proposed Annual Workhour Costs
002	0				\$19,410
010	0				\$20,372
015	0				\$83,608
015dup	0				\$0
017	0				\$140,183
018	0				\$58,358
019	0				\$6,822
020	0				\$23,906
021	0				\$0
022	0				\$0
030	3,547,160				\$86,778
035	0				\$275,811
040	0				\$8,521
044	4,100,087				\$102,114
321	1,885,391				\$154,874
060	765,796				\$37,785
074	1,531,365				\$76,596
100	1,880,377				\$99,460
121	0				\$130,925
130	756,037				\$96,909
160	766,300				\$74,432



## Other Workhour Move Analysis

Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC

Gaining Facility: Pasco P&DF

Date Range of Data: 04/01/10 to 03/31/11

### Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
745	0.0%	100.0%		\$64,143	745				\$70,014
747	0.0%	66.0%		\$333,129	747				\$591,707
750	78.0%	22.0%		\$579,438	750				\$741,648
355				\$384,989	355				\$0
515				\$0	515				\$122
542				\$68	542				\$0
543				\$1,058	543				\$0
544				\$83,480	544				\$0
550				\$97,003	550				\$0
558				\$132,770	558				\$0
608				\$923	608				\$0
613				\$60,065	613				\$0
621				\$1,671	621				\$0
632				\$3,500	632				\$0
647				\$91,509	647				\$0
727				\$4,122,223	727				\$0
728				\$2,421,362	728				\$0
731				\$95,047	731				\$0
737				\$21,335	737				\$0
739				\$2,830	739				\$0
741				\$1,887	741				\$0
742				\$62,512	742				\$0
743				\$19,926	743				\$0
753				\$292,141	753				\$233,697
756				\$8,412	756				\$0
					624				\$1,441
					668				\$86,727

### Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
745		\$0	745		\$70,014
747		\$113,264	747		\$591,707
750		\$0	750		\$1,170,052
355		\$384,989	355		\$0
515		\$75	515		\$122
542		\$68	542		\$0
543		\$1,058	543		\$0
544		\$83,480	544		\$0
550		\$97,003	550		\$0
558		\$132,770	558		\$0
608		\$923	608		\$0
613		\$60,065	613		\$0
621		\$1,671	621		\$0
632		\$3,500	632		\$0
647		\$91,509	647		\$0
727		\$4,122,223	727		\$0
728		\$2,421,362	728		\$0
731		\$95,047	731		\$0
737		\$21,335	737		\$0
739		\$2,830	739		\$0
741		\$1,887	741		\$0
742		\$62,512	742		\$0
743		\$19,926	743		\$0
753		\$292,141	753		\$233,697
756		\$8,412	756		\$0
			624		\$1,441
			668		\$86,727







Totals	Ops-Reducing	7,334	\$342,514
	Ops-Increasing	0	\$0
	Ops-Staying	9,881	\$479,508
	All Operations	17,215	\$822,022

Totals	Ops-Reducing	0	\$0
	Ops-Increasing	5,532	\$244,325
	Ops-Staying	4,625	\$287,431
	All Operations	10,157	\$531,756

Ops-Red	0	\$0
Ops-Inc	0	\$0
Ops-Stay	9,881	\$479,508
AllOps	9,881	\$479,508

Ops-Red	0	\$0
Ops-Inc	7,376	\$325,770
Ops-Stay	4,625	\$287,431
AllOps	12,001	\$613,202

Current Workhours for LDCs Common to & Shared between Supv & Craft

Losing Facility

Gaining Facility

Current MODS Operation Number	Percent (%) Moved to Gaining	(%) Reduction Due to EoS	Current Annual Workhours	Current Annual Workhour Cost (\$)
781	8.0%			\$19,739
783		80.0%		\$3,039
782				\$27,441
784				\$11,030
Totals			659	\$22,778
	Ops-Reducing		0	\$0
	Ops-Increasing		1,196	\$38,472
	All Operations		1,845	\$61,250

Current MODS Operation Number	Percent (%) Moved to Losing	(%) Reduction Due to	Current Annual Workhours	Current Annual Workhour Cost (\$)
781				\$12,650
783				\$8,588
782				\$0
784				\$0
Totals			0	\$0
	Ops-Reducing		579	\$21,238
	Ops-Increasing		0	\$0
	All Operations		579	\$21,238

Proposed Workhours for LDCs Common to & Shared between Supv & Craft

Losing Facility

Gaining Facility

Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
781		\$18,160
783		\$608
782		\$27,441
784		\$11,030
Ops-Red	545	\$18,768
Ops-Inc	0	\$0
Ops-Stay	1,186	\$38,472
AllOps	1,731	\$57,240

Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
781		\$14,269
783		\$8,588
782		\$0
784		\$0
Ops-Red	0	\$0
Ops-Inc	625	\$22,857
Ops-Stay	0	\$0
AllOps	625	\$22,857

Grouped Subtotals for Transportation, Maintenance, Supervision & Flow Adjustments, along with Facility and Combined Summaries

Losing Facility  
Transportation - PVS

Gaining Facility  
Transportation - PVS

Losing Facility  
Transportation - PVS

Gaining Facility  
Transportation - PVS

LDC	Current Annual Workhours	Current Annual Workhour Cost (\$)
31		\$0
32		\$0
33		\$91,509
34		\$0
93		\$0
Total		\$91,509

Ops 617, 679, 764 (31)	0	\$0
Ops 765, 766 (34)	0	\$0

LDC	Current Annual Workhours	Current Annual Workhour Cost (\$)
31		\$0
32		\$0
33		\$0
34		\$0
93		\$0
Total		\$0

Ops 617, 679, 764 (31)	0	\$0
Ops 765, 766 (34)	0	\$0

LDC	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
31		\$0
32		\$0
33		\$91,509
34		\$0
93		\$0
Total		\$91,509

Ops 617, 679, 764	0	\$0
Ops 765, 766 (34)	0	\$0

LDC	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
31		\$0
32		\$0
33		\$0
34		\$0
93		\$0
Total		\$0

Ops 617, 679, 764 (31)	0	\$0
Ops 765, 766 (34)	0	\$0



# Staffing - Management

Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC

Data Extraction Date: 04/25/11

Finance Number: XXXXXXXXXX

<b>Management Positions</b>						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER (F)	EAS-24	1	1	1	0
2	MGR MAINTENANCE	EAS-17	1	1	0	-1
3	CONFIDENTIAL SECRETARY (FLD)	EAS-11	1	0	0	0
4	MGR CUSTOMER SERVICES	EAS-22	1	0	0	0
5	SUPV CUSTOMER SERVICES	EAS-17	4	4	4	0
6	SUPV DISTRIBUTION OPERATIONS	EAS-17	2	2	0	-2
7						
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	<b>Totals</b>		<b>10</b>	<b>8</b>	<b>5</b>	<b>(3)</b>

Retirement Eligibles:     0    

Position Loss:     3



Gaining Facility: Pasco P&DF

Data Extraction Date: 04/25/11

Finance Number: [REDACTED]

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	MGR PROCESSING/DISTRIBUTION FCLTY	EAS-21	1	1	1	0
2	MGR MAINTENANCE	EAS-18	1	1	1	0
3	SUPV DISTRIBUTION OPERATIONS	EAS-17	2	1	3	2
4	SUPV MAINTENANCE OPERATIONS	EAS-17	1	1	1	0
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79						
	<b>Total</b>		<b>5</b>	<b>4</b>	<b>6</b>	<b>2</b>

Retirement Eligibles: 2

Position Loss: (2)

**Total PCES/EAS Position Loss:** 1 (This number carried forward to the *Executive Summary*)

rev 11/05/2008

## Staffing - Craft

Last Saved: August 19, 2011

<b>Lossing Facility: Yakima CSMPC</b>				Finance Number: <span style="background-color: black; color: black;">████████</span>		
Data Extraction Date: <u>04/25/11</u>						
Craft Positions	(1) Casuals On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	1	2	25	28	0	(28)
Function 4 - Clerk	0	0	17	17	17	0
Function 1 - Mail Handler	0	0	5	5	3	(2)
Function 4 - Mail Handler	0	0	0			
<b>Function 1 &amp; 4 Sub-Total</b>	<b>1</b>	<b>2</b>	<b>47</b>	<b>50</b>	<b>20</b>	<b>(30)</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	18	18	5	(13)
Functions 67-69 - Lmtd/Rehab/WC		0	0			
Other Functions	0	2	92	94	94	0
<b>Total</b>	<b>1</b>	<b>4</b>	<b>157</b>	<b>162</b>	<b>119</b>	<b>(43)</b>
Retirement Eligibles: <u>35</u>						
<b>Gaining Facility: Pasco P&amp;DF</b>				Finance Number: <span style="background-color: black; color: black;">████████</span>		
Data Extraction Date: <u>04/25/11</u>						
Craft Positions	(7) Casuals On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	0	2	28	30	47	17
Function 1 - Mail Handler	1	1	12	14	18	4
<b>Function 1 Sub-Total</b>	<b>1</b>	<b>3</b>	<b>40</b>	<b>44</b>	<b>65</b>	<b>21</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	21	21	26	5
Functions 67-69 - Lmtd/Rehab/WC		0	1	1	1	0
Other Functions	0	0	2	2	2	0
<b>Total</b>	<b>1</b>	<b>3</b>	<b>64</b>	<b>68</b>	<b>94</b>	<b>26</b>
Retirement Eligibles: <u>25</u>						
<b>Total Craft Position Loss: <u>17</u> (This number carried forward to the Executive Summary)</b>						
(13) Notes: _____						
rev 11/05/2008						

# Maintenance

Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC

Gaining Facility: Pasco P&DF

Date Range of Data: Apr-01-2010 : Mar-31-2011

Workhour Activity	(1) Current Cost	(2) Proposed Cost	(3) Difference
LDC 36 Mail Processing Equipment	\$ 579,438	\$ 0	\$ (579,438)
LDC 37 Building Equipment	\$ 292,141	\$ 292,141	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 333,129	\$ 113,264	\$ (219,865)
LDC 39 Maintenance Operations Support	\$ 64,143	\$ 0	\$ (64,143)
LDC 93 Maintenance Training	\$ 3,039	\$ 608	\$ (2,431)
Workhour Cost Subtotal	\$ 1,271,890	\$ 406,013	\$ (865,877)
Other Related Maintenance & Facility Costs	Current Cost	Proposed Cost	Difference
Total Maintenance Parts, Supplies & Facility Utilities	\$ 157,585	\$ 55,000	\$ (102,585)
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$ 0		
<b>Grand Total</b>	\$ 1,429,475	\$ 461,013	\$ (968,462)

Workhour Activity	(4) Current Cost	(5) Proposed Cost	(6) Difference
LDC 36 Mail Processing Equipment	\$ 741,648	\$ 1,170,052	\$ 428,404
LDC 37 Building Equipment	\$ 233,697	\$ 233,697	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 591,707	\$ 591,707	\$ 0
LDC 39 Maintenance Operations Support	\$ 71,455	\$ 71,455	\$ 0
LDC 93 Maintenance Training	\$ 8,588	\$ 8,588	\$ 0
Workhour Cost Subtotal	\$ 1,647,094	\$ 2,075,498	\$ 428,404
Other Related Maintenance & Facility Costs	Current Cost	Proposed Cost	Difference
Total Maintenance Parts, Supplies & Facility Utilities	\$ 241,638	\$ 325,638	\$ 84,000
Adjustments <i>(from "Other Curr vs Prop" tab)</i>	\$ 0		
<b>Grand Total</b>	\$ 1,888,732	\$ 2,401,136	\$ 512,404

**Annual Maintenance Savings: \$456,058** (This number carried forward to the Executive Summary)

(7) Notes: \_\_\_\_\_

rev 04/13/2009

**Transportation - PVS**  
Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC  
Finance Number:                       
Date Range of Data: 04/01/10 -- to -- 03/31/11

Gaining Facility: Pasco P&DF  
Finance Number:                     

	(1) Current	(2) Proposed	(3) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
Adjustments (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

PVS Transportation Savings (Losing Facility):

PVS Transportation Savings (Gaining Facility):

**Total PVS Transportation Savings:** \$0 <<== (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: No PVS at Yakima or Pasco

## Transportation - HCR

Last Saved: August 19, 2011

**Losing Facility:** Yakima CSMPC

**Gaining Facility:** Pasco P&DF

**Type of Distribution to Consolidate:** Orig & Dest

**CET for cancellations:** 19:30

**CET for OGP:** 19:30

**Data Extraction Date:** 05/01/11

**CT for Outbound Dock:** 23:30

1 Route Numbers	2 Current Annual Mileage	3 Current Annual Cost	4 Current Cost per Mile	5 Proposed Annual	6 Proposed Annual	7 Proposed Cost per
99310	102,395	\$165,879	\$1.6			
980L7/2	108,792	\$172,979	\$1.5			
980L7/15&16	172,252	\$273,881	\$1.5			
980L7/13 &14	118,589	\$188,556	\$1.5			
980L7/17&18	97,427	\$154,910	\$1.5			
980L7/25 &26	16,238	\$25,819	\$1.5			
981U0/811	60,404	\$105,104	\$1.7			
981U0/817&818	112,935	\$196,507	\$1.7			
99041/113&114	136,345	\$276,780	\$2.0			
New	0	\$0	\$0.0			
New	0	\$0	\$0.0			
98933	37,096	\$61,208	\$1.6			
98910	57,280	\$122,007	\$2.1			
989A0	53,128	\$103,600	\$1.9			
		\$0				

8 Route Numbers	9 Current Annual Mileage	10 Current Annual Cost	11 Current Cost per Mile	12 Proposed Annual Mileage	13 Proposed Annual Cost	14 Proposed Cost per Mile



1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result
	14,690	0	0	0	14,690

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result
	14,075	0	0	0	14,075

HCR Annual Savings (Losing Facility): \$232,779

HCR Annual Savings (Gaining Facility): \$0

Total HCR Transportation Savings: \$232,779

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings )

rev 11/05/2008



## Distribution Changes

Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC

Type of Distribution to Consolidate: Orig & Dest

Indicate each DMM labeling list affected by placing an "X" to the left of the list.

DMM L001	DMM L011
<input checked="" type="checkbox"/> DMM L002	<input checked="" type="checkbox"/> DMM L201
DMM L003	DMM L601
DMM L004	DMM L602
<input checked="" type="checkbox"/> DMM L005	DMM L603
DMM L006	DMM L604
DMM L007	DMM L605
DMM L008	DMM L606
DMM L009	DMM L607
DMM L010	<input checked="" type="checkbox"/> DMM L801

If revisions to DMM L005 or DMM L201 are needed, indicate proposed DMM label change below.

(2) DMM Labeling List L005 - 3-Digit ZIP Code Prefix Groups - SCF Sortation		
From:		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to
D	989	Yakima WA S
To:		
CF	993	PASCO WA 993 S
CT	989,993	SCF PASCO 993

\*Action Codes: A=add D=delete CF=change from CT=change to

**Important Note:** Section 2 & 3 illustrate possible changes to DMM labeling lists. Section 2 relates to consolidation of Destination Operations; Section 3 pertains to Originating Operations. The Area Distribution Network group will submit appropriate requests for DMM changes after AMP approval.

(3) **DMM Labeling List L201 - Periodicals Origin Split**

Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to
D	989	590-593, 596-599, 821, 832-838, 840-847, 864, 881-884, 889-891, 893-895, 897, 898, 900-908, 910-916, 919-921, 930-966, 970-986, 988-994, 998, 999	OMX YAKIMA WA 989
CF	993	590-593, 596-599, 821, 832-838, 840-847, 864, 881-884, 889-891, 893-895, 897, 898, 900-908, 910-916, 919-921, 930-961, 970-986, 988-994	OMX PASCO WA 993
CT	993	590-593, 596-599, 821, 832-838, 840-847, 864, 881-884, 889-891, 893-895, 897, 898, 900-908, 910-916, 919-921, 930-961, 970-986, 988-994	OMX PASCO WA 993

\*Action Codes: A=add D=delete CF=change from CT=change to

(4) **Drop Shipments for Destination Entry Discounts - FAST Appointment Summary Report**

Month	Losing/Gaining	NASS Code	Facility Name	Total Schd Appts	No-Show		Late Arrival		Open		Closed		Unschd Count
					Count	%	Count	%	Count	%	Count	%	
Feb '11	Losing Facility	989	Yakima	106	43	41%	21	20%	0	0%	63	59%	0
Mar '11	Losing Facility	989	Yakima	148	48	32%	33	22%	0	0%	100	68%	0
Feb '11	Gaining Facility	993	Pasco	129	23	18%	54	42%	0	0%	106	82%	4
Mar '11	Gaining Facility	993	Pasco	173	33	19%	80	46%	0	0%	140	81%	1

(5) **Notes:**

### MPE Inventory

Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC

Gaining Facility: Pasco P&DF

Data Extraction Date: 04/25/11

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	0	0	0
AFSM - ALL	0	0	0
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	4	0	(4)
DBCS-OSS	0	0	0
DIOSS	1	0	(1)
FSS	0	0	0
SPBS	0	0	0
UFSM	1	0	(1)
FC / MICRO MARK	2	0	(2)
ROBOT GANTRY	0	0	0
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MLOCR-ISS	0	0	0
MPBCS-OSS	0	0	0
TABBER	1	0	(1)
POWERED INDUSTRIAL EQUIPMENT	1	1	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Excess Equipment	(8) Relocation Costs
AFCS	1	2	1	1	\$70,268
AFSM 100	0	1	1	1	\$62,037
APPS	0		0	0	
CIOSS	0		0	0	
CSBCS	0		0	0	
DBCS	2	5	3	(1)	\$23,940
DBCS-OSS	2	2	0	0	
DIOSS	1	2	1	0	\$7,980
FSS	0		0	0	
SPBS	0		0	0	
UFSM	1	0	(1)	(2)	
FC / MICRO MARK	0	0	0	(2)	
ROBOT GANTRY	0	0	0	0	
HSTS / HSUS	0	0	0	0	
LCTS / LCUS	1	1	0	0	
LIPS	0	0	0	0	
MLOCR-ISS	0	0	0	0	
MPBCS-OSS	0	0	0	0	
TABBER	1	1	0	(1)	
POWERED INDUSTRIAL EQUIPMENT	3	3	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$164,225 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Add one AFCS, three DBCS and one DIOSS at Pasco. Replace UFSM1000 with a AFSM100 at Pasco.

rev 03/04/2008

## Customer Service Issues

Last Saved: August 19, 2011

**Losing Facility:** Yakima CSMPC

**5-Digit ZIP Code:** 98903

**Data Extraction Date:** 04/26/11

**1. Collection Points**

Number picked up before 1 p.m. \_\_\_\_\_  
 Number picked up between 1-5 p.m. \_\_\_\_\_  
 Number picked up after 5 p.m. \_\_\_\_\_  
 Total Number of Collection Points \_\_\_\_\_

3-Digit ZIP Code: 989		3-Digit ZIP Code:		3-Digit ZIP Code:		3-Digit ZIP Code:	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
0	57						
135	70						
28	13						
163	140	0	0	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of AMP?

**4. Delivery Performance Report**

% Carriers returning before 5 p.m.

Quarter/FY	Percent
Qtr3 FY10	98.9%
Qtr4 FY10	94.9%
Qtr1 FY11	96.4%
Qtr2 FY11	98.6%

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	8:30	17:30	8:30	17:30
Tuesday	8:30	17:30	8:30	17:30
Wednesday	8:30	17:30	8:30	17:30
Thursday	8:30	17:30	8:30	17:30
Friday	8:30	17:30	8:30	17:30
Saturday				

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	16:00	9:00	16:00
Tuesday	9:00	16:00	9:00	16:00
Wednesday	9:00	16:00	9:00	16:00
Thursday	9:00	16:00	9:00	16:00
Friday	9:00	16:00	9:00	16:00
Saturday				

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? \_\_\_\_\_

Yes

8. Notes: \_\_\_\_\_

**Gaining Facility:** Pasco P&DF

9. What postmark will be printed on collection mail?

Line 1 PASCO WA 993

Line 2 Current Date AND Time

rev 6/18/2008

## Space Evaluation and Other Costs

Last Saved: August 19, 2011

Losing Facility: Yakima CSMPC

### Space Evaluation

1. Affected Facility

Facility Name: Yakima CSMPC  
 Street Address: 205 W Washington Ave  
 City, State ZIP: Yakima, WA 98903-9998

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: \_\_\_\_\_  
 Enter lease expiration date: \_\_\_\_\_  
 Enter lease options/terms: \_\_\_\_\_

3. Current Square Footage

Enter the total interior square footage of the facility: 81323  
 Enter gained square footage expected with the AMP: 21000

4. Planned use for acquired space from approved AMP

Reconfigure to optimize efficiency and excess space will be identified to FSO  
 \_\_\_\_\_  
 \_\_\_\_\_

5. Facility Costs

Enter any projected one-time facility costs: \$1,019,034  
 (This number shown below under One-Time Costs section.)

6. Savings Information

**Space Savings (\$):** -\$145,864  
 (This number carried forward to the Executive Summary)

7. Notes Site Preparation one AFCS, AFSM100, three DBCS and one DIOSS at Pasco = \$75,000

Feed System for the AFCS (\$190,000)  
MPE relocation Cost to Pasco (\$164,225)  
Carrier Facility Lease (\$94,624)+Parking (\$51,240)=\$145,864 & Carrier Annex Buildout=\$754,034

### One-Time Costs

Employee Relocation Costs: \_\_\_\_\_

Mail Processing Equipment Relocation Costs: \$164,225  
 (from MPE Inventory)

Facility Costs: \$1,019,034  
 (from above)

**Total One-Time Costs:** \$1,183,259  
 (This number carried forward to Executive Summary)

### Remote Encoding Center Cost per 1000

Losing Facility: Yakima CSMPC

Gaining Facility: Pasco P&DF

YTD Range of Report: 04/01/10 : 03/31/11

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters	Salt Lake City	\$34.66
Flats	Salt Lake City	\$32.43
PARS COA	Salt Lake City	\$157.52
PARS Redirects	Salt Lake City	\$40.21
APPS	Salt Lake City	\$30.91

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters	Salt Lake City	\$34.66
Flats	Salt Lake City	\$32.43
PARS COA	Salt Lake City	\$157.52
PARS Redirects	Salt Lake City	\$40.21
APPS	Salt Lake City	\$30.91

rev 9/24/2008