

Mr. Greg See
Assistant Director, Maintenance Division
American Postal Workers Union, AFL-CIO
1300 L Street, NW
Washington DC 20005-4128

RE: Q06C-4Q-C 09148174
HQTG20093
Class Action
Washington DC 20260-4100

Dear Greg:

Recently we met to discuss the above captioned grievance at the fourth step of our contractual grievance procedure.

The issue in the above numbered case involves a Postal Service policy requiring employees to call a toll-free 800 phone number at NCED to report any delay in travel arrangements. The Union claims that the employee should only be required to advise their direct supervisor of any travel delays.

The parties agree to resolve this case based on the following understanding:

The policy for determining how to handle arrival delays and whether to proceed to class will be printed in the pre-arrival brochure and the class confirmation letter (attached). Employees must apply the policy to their situation when travelling to NCED for training. Unexpected delays in travel that may require overnight lodging or may otherwise prevent the employee from arriving as expected shall promptly be reported to local management and NCED. The employee will call their supervisor, or available management personnel, at the employing office to report the delay and the amended travel requirement. Local management will coordinate with the employee regarding any necessary guidance for lodging or amended travel plans. In addition, employees will call the toll-free 800 number provided by NCED to report the status of their arrival.

Accordingly, the parties agree that any case held pending this national dispute will be processed in accordance with Article 15 of the National Agreement and applicable MOU. This settlement is without prejudice to position of either party regarding making changes to the attached policy.

Sincerely,



Terry C. LeFevre
Labor Relations Specialist
Contract Administration (APWU)



Gregory B. See
Assistant Director, Maintenance Craft
American Postal Workers Union, AFL-CIO

9/25/12
Date

TRAVEL DELAY PROCEDURES:

Students who are stranded or delayed due to flight cancellations, weather conditions, etc., creating a delayed arrival to NCED must adhere to the following guidelines.

- If the class in which you are enrolled is one week (5 days) or less and you will not be in attendance at the “begin time” of class on the first day, you must make arrangements to return home.
- If the class is longer than one week (5 days) and you will arrive in time to report to class at “begin time” on the second day of class, you must continue your trip to Norman.
- If you will not be able to report on time (begin time) the second day of a class longer than one week (5 days) you must make arrangements to return home.
- Every student experiencing a travel delay as described above must call 1-800-682-4560 to report their situation.
- They must also contact their home office and advise them of the situation.
- Students should coordinate lodging requirements and travel plan changes with their home office as necessary.