

## **1.6.B GLOBAL REMEDY SETTLEMENT REQUEST FOR PAYMENT FOR SECOND SUBMISSION**

### **ACTIVE EMPLOYEE**

#### **Retrieving PS Form 50s in Active Employee's eOPF**

Log on using your EIN and pin.

Select the blue "Print eOPF" tab at the top right of the screen.

Then select the "Print entire eOPF" box

Wait for the program to generate a PDF copy of your Eopf

A box will appear that states "Do you want to print around \_\_\_ page pdf?"

If you want to print (probably a very large file) select yes. If you want to save select cancel.

If you cancel you will see a small PDF box at the bottom of the page, enlarge that box and highlight the save icon.

Select a location on your computer, name your eOPF file and save.

**PLEASE PROVIDE ALL PS FORM 50s FROM THE PERIOD OF MAY 7, 2011 AND DECEMBER 5, 2014.**

**Please send a copy of the Payment Request Form (complete only Section A) to your APWU local/state president with all your PS Form 50s for the entire period cited above. This will help expedite the process. This form is for those employees that were not on the USPS list of affected employees. You can verify whether you are on the master list by contacting local/state president.**

**Lamont Brooks**